



Monday, April 20, 2020

1:00-3:00 pm

ONLINE <https://cccconfer.zoom.us/j/96820358886>

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Or Telephone -Dial: +1 669 900 6833 (US Toll); +1 346 248 7799 (US Toll)

Meeting ID: 9682 035 8886

Steering Committee Agenda

Baldwin Park __Veronica Valenzuela	Charter Oak __Ivan Ayro __Debra Black	Mt. SAC __Madelyn Arballo __Tami Pearson	Consortium __Ryan Whetstone __Ana Ramos
Bassett __Albert Michel	Covina Valley __Virginia España	Pomona __Enrique Medina __Miguel Hurtado	Partners/guests present:
ESGVROP __Sherryl Carter __Leticia Covarrubias	Hacienda-La Puente __Gregory Buckner __Micah Goins	Rowland __Rocky Bettar	

<ul style="list-style-type: none"> Welcome & Agenda Check Public Comment Approval of Minutes for 3/16/2020 	
Objectives for the day:	
1. Coronavirus Update	
2. Fiscal Update	
3. Certified Fiscal Administration Declaration	
4. East San Gabriel ROP – Program Request Update	
5. Work Group Status Update	
6. Data Update	
7. Positions request for approval – Data Analyst & Adjunct Consortium Counselor Update	
8. Adjourn	



DUE DATES

April 2020

- **Apr 30:** Student Data due in TOPSPro (Q3)

May 2020

- **May 2:** CFADs for 2020-21 due in NOVA

June 2020

- **Jun 1:** 18/19 and 19/20 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 18/19 and 19/20 Member Expense Report certified by Consortia in NOVA (Q3)
- **Jun 30:** End of Q4

August 2020

- **Aug 1:** Student Data due in TOPSPro (Q4) FINAL
- **Aug 15:** Annual Plan for 2020-21 due in NOVA

September 2020

- **Sep 1:** 18/19 and 19/20 Member Expense Report due in NOVA (Q4)
- **Sep 1:** July 1, 2019 to June 30, 2020 expenses by program area due (estimates only) in NOVA
- **Sep 30:** 18/19 and 19/20 Member Expense Report certified by Consortia in NOVA (Q4)
- **Sep 30:** 20/21 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1

October 2020

- **Oct 30:** 20/21 Member Program Year Budget and Work Plan certified by Consortia in NOVA
- **Oct 31:** Student data due in TOPSPro (Q1)

December 2020

- **Dec 1:** July 1, 2019 to June 30, 2020 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium
- **Dec 1:** 18/19, 19/20, & 20/21 member expense report due in NOVA (Q1)
- **Dec 31:** 18/19, 19/20 & 20/21 Member Expense Report certified by Consortia in NOVA (Q1)
- **Dec 31:** End of Q2